



Guidelines for Institutional Research and Planning

Office of Institutional Research and Planning

September 2019



3URYLGH VXSSRUW IRU DOO LQWHUQDO LQVWLWXWL
GHSDUWPHQWV DQG DFDGHQDIFDGHORLWDPV DV ZHO

Goal2 (IIHFWLYHO\ VXSSRUW WKH GDWD QHHGV RI /HZLV
HGXFDWLRQDO SURJUDPDUP DFFUHGHLWDDVQRWPKHQW
LQVWLWXWLRQDO HIIHFWLYHQHVV HIIRUWV ZLWK DFFXU

2Q D FRQWLQXR XV EDVLV DVVLVW WKH 8QLYHUVLW
GDWD QHHGV IRU WKH UHDOGUPXSLSRUQRW DFF8QLY
HIIRUWV WR PHHW WKH +LJKHU /HDUQLWKR RPPPLVVL
&ULWHULD IRU \$FFUHGLWDWLRQ DQG &RUH &RPSRQ
&ROOLQFWLWXRUPDWRQVSHFLDOLJHG DFFUHGLWDW
FROOHGHSDUWPHQWV RI WKH 8QLYHUVLW\ LQ WKHL
VFLDOLJHG DFFUHGHLWDDVQRWPKHQW DFFUHGHLW
DFDGHPLF SURJUDPD UHYLHZXWFRZP S V RDDQDPWHOMQWZ
VWXG\ HWF

5HVSWRGDQ\ DEFWRQWDERUWV ROOLQRYLW\%RDRJGVRK
+LJKHU (GXFDWLRQDQR%V(/RQJLWXGLQBDWFDWIDW6\VWH
DFFXUDWH DQG UHOLDEOH GDWD LQ D WLPHO\ PDQ

Goal 3. 5HSRUW FRQVLVWHQW DQG DFFXUDWH LQVWLWXWL
JRYHUQPHQWV UHJLRQDO DQG RU VSHFLDOLJHG DFFUH
DJHQFLHV LQ D WLPHO\ PDQQHU

&RPSOHWH DQG RU FRRUGLQDWH ZLWKRUHQPSYDWH
IHGHUDO DQG VWDWILHQJRYHUQDQWD UHRSRUHWL RQ
,%+(,/,%+(,/

2WKHU LQVWLWXWLRQDO VWXGLHV RU DQDO\VLV
 3URYLGH H[SHUWLHV DQG DVVLVWDQFH DV QHHGHG
 VFKRODUO\HQGHLDWLRQDO VWXG\ RU UHVHDUFK
 UHVHDUFK GHVLJQ GDWD FROOHFWLRQ DQG VWDW
 6XSSRUW IDFXOW\ DQDQW DIIHDOOLDDQ RWRUHLWLQJ
 UHVHDUFK HIIRUWV

Goal 5. 6\VWHPDWLFDOO\ HYDOXDWH WKH XQLYHUVLW\ SHU
 FRQWLQRRXV E P S X B Y H P L Q J W W X G H Q W V D O X P Q L D Q G H
 VWXGHQW SHUFHSDUHQV DQG VDOJLRIHFWLRQDO H[SH

6XSHUYLVH LQVWLWXWLRQDO FROOHFWLRQ DQDO\VLV
 8QLYHUVLW\
 &RQGXFWRU FRRUGLQDWH LQVWLWXWLRQDO VXUYH
 WKH IROORZLQJ DV QHHGHG

- *UDGXDWLQJ VWXGHQW RFRPHPHQW 6XUYH\
 \$FDGHPLF \$GYLVLQJ 6XUYH\
 \$QRWKHU LQWHQDQWV

&RUGLQDWH QDWLRQDO VWXGHQW DQG IDFXOW\ V
 OLPLWHG WR WKH IROORZLQJ

- 1DWLRQDO 6XUYH\ RI 6WXGHQW (QJDJHPHQW 1
 &RRSHUDWLYH ,QVWLWXWLRQDO 5HVHDUFK 3UR
 +(5,)DFXOW\ 6XUYH\
 1RHO /HYLW] &ROOHJLDWH 6WXGHQW ,QYHQWRU
 1RHO /HYLW] 6WXGHQW 6DWLVIDFWLRQ ,QYHQW

1RHO /HYLWJ \$GXOW 6WXGHQW 3ULRULW\ 6XUYH

1RHO /HYLWJ \$OXPQL 6XUYH\ \$6

&ROOHJLDWH /HDUQLQJ \$VVHVVPHQW &/

&,0\$ 1HZ 6WXGHQW 6XUYH\

&,0\$ *UDGXDWLRQ 6WXGHQW 6XUYH\

&RQGXFVWLVL@DO DQDO\VH

&RPPBQWD VHWV

8QLYHUVLW\ VXUYH\V VMOXG DHHV UGDLV D FXQDORV

,, 3URFHGXUHV IRU \$VVXULQJ 'DWD TXDOLW\

'DWFDRQVLVDFHQBDDG WLPHOLQHVV DUH WDVHZMKDDHIVSU

SULR WLVVH V2IILFDLRV ,WR DFKLHYH LQ RUGHU WR HQVXUH

LQVWLWXVHQRDDWGIDWDDQ G2 ISURYLGRGDFKWKYH WKH REMHF

IROORZLQJ SURFHGXUHV DUH HVWDEOLVKHG DQG PXVW E

1RWH 7KH SURFHGXUHV SEHODV LRFSDWFLQDDQ XGDs 6H"V

DQG GHYHQR\$RJRW RU Wa\$@p@



D %HIRUHQRWVHGDWDRZQORDGHGRQWKH8QLYHU

H \$QFRPSOGHWHG UHSRUW VXUYH\ RU GDWD UHTX
 UHYLHZ RU FURVV DEFRXNDQJ WR RUCVXWHLV VXE
 L :RUN FRPSOHWHG VILDOHEZLHG IRU DFFXUDF\
 RWKBUVWDIWKH RIILFH
 LL:RUN FRPSOHWHG E\ RWKMMMLQ WKHKH`pDÀ

G :RUN RQ WKH UHSRUW BUOXUDWZGHIWYXGIRUHDWKHH
GDWH LQ FDVH DQ\ GDWD LVVXHV BULWHEWKDWLRSQHYHQW